

Service (all services subject to VAT)		Rate
HMO Full Management		11%
Tenant Find		£250.00
Inclusive Services		
Market Appraisal		<input checked="" type="checkbox"/>
Photography and Staging		<input checked="" type="checkbox"/>
Advertising and Marketing		<input checked="" type="checkbox"/>
Accompanied Viewings		<input checked="" type="checkbox"/>
Enhanced Tenant Referencing		<input checked="" type="checkbox"/>
Tenancy Contract		<input checked="" type="checkbox"/>
Prescribed Document Serving		<input checked="" type="checkbox"/>
Right to Rent Checks		<input checked="" type="checkbox"/>
Deposit/Reposit Registration		<input checked="" type="checkbox"/>
Prescribed Deposit Information Serving		<input checked="" type="checkbox"/>
Check In Inventory		<input checked="" type="checkbox"/>
Customer Move In		<input checked="" type="checkbox"/>
Customer Move Out		<input checked="" type="checkbox"/>
Check Out Inventory		<input checked="" type="checkbox"/>
Rent Collection Service		<input checked="" type="checkbox"/>
Non Payment of Rent Reminder: texts/calls/emails		<input checked="" type="checkbox"/>
Weekly House Visits		<input checked="" type="checkbox"/>
Weekly Fire Alarm Testing		<input checked="" type="checkbox"/>
Monthly Communal Inspection Report		<input checked="" type="checkbox"/>
Tenancy and Maintenance Customer Service		<input checked="" type="checkbox"/>
Annual Rent Review		<input checked="" type="checkbox"/>
Additional Services (all services subject to VAT)		
Periodic Room Inspection with Report (2 per year)		£20 per room
Second (Joint Tenant) Application		£30.00
Guarantor Application		£30.00
Renewal of Tenancy Contract		£60.00
Deposit/Reposit Claims		£50.00
Additional Room Visits		£30.00
Annual Reports and Statements		£25.00
Serving Legal Notices		£75.00
Court / Eviction Attendance		£200.00
Sending Letters		£25.00
Maintenance Arrangement Fee (minimum charge of £12 + vat)		10% of works
Accompanied Property Visits eg. (surveyors)		£30 ph
Accompanied Call Out Slots (engineers)		£30 ph
Management with 3rd Parties Including Internet, Insurance, Solicitors, Surveyors		£30 ph
Enhanced Management Support Outside the Scope of Standard Service		£30 ph
HMO License Application		£175.00
Fire & Emergency Light Service		From £100
Electrical Certificate (5 years)		From £150
Gas Certificate and Boiler Service (1 year)		From £90
Energy Performance Certificate		From £75
Portable Appliance Testing		From £50
End of Tenancy Cleaning		From £30
Additional keys		From £15