

Service (all services subject to VAT)		Rate
Buy To Let Full Management		10%
Tenant Find		£275.00
Inclusive Services		
Market Appraisal		✓
Photography		✓
Advertising and Marketing		✓
Accompanied Viewings		✓
Enhanced Tenant Referencing		✓
Tenancy Contract		✓
Prescribed Document Serving		✓
Right to Rent Checks		✓
Deposit/Reposit Registration		✓
Prescribed Deposit Information Serving		✓
Customer Move In		✓
Customer Move Out		✓
Check Out Inventory		✓
Rent Collection Service		✓
Non Payment of Rent Reminder: texts/calls/emails		✓
Periodic Inspection with Report (2 per year)		✓
Tenancy and Maintenance Customer Service		✓
Annual Rent Review		✓
Additional Services (all services subject to VAT)		
Second (Joint Tenant) Application		£30.00
Guarantor Application		£30.00
Renewal of Tenancy Contract		£60.00
Check In Inventory		£90.00
Deposit/Reposit Claims		£50.00
Additional Room Visits		£30.00
Annual Reports and Statements		£25.00
Serving Legal Notices		£75.00
Court / Eviction Attendance		£200.00
Sending Letters		£25.00
Maintenance Arrangement Fee (minimum charge of £12 + vat)		10% of works
Accompanied Property Visits eg. (surveyors)		£30 ph
Accompanied Call Out Slots (engineers)		£30 ph
Management with 3rd Parties Including Internet, Insurance, Solicitors, Surveyors		£30 ph
Enhanced Management Support Outside the Scope of Standard Service		£30 ph
Electrical Certificate (5 years)		From £150
Gas Certificate and Boiler Service (1 year)		From £90
Energy Performance Certificate		From £75
Portable Appliance Testing		From £50
End of Tenancy Cleaning		From £30
Additional Keys		From £15